

**ANNEXURE - I**

**FORMAT-I: APPLICATION FOR EMPANELMENT OF PLANTATION AGENCIES/ COOPERATIVES/ NGOs/ SHGs/ JFMCs/WATERSHED COMMITTEES ETC.**

Name of the Applicant Agency	
Type of Agency (Private Company/ Proprietorship Firm/ Cooperatives/ NGOs/ Registered Society/ SHGs/ JFMCs/ Watershed committees etc.)	
Authorized Contact Person	
Address & Contact Details	
Email ID	
Relevant Plantation/ Transplantation/ Landscaping Experience (please mention total project cost)	
Team Composition (Details of team leader, team supervisor/ members)	
Any other expertise (Availability of Transplantation machinery etc.)	

Signature of Authorized Signatory

Name

Designation

Agency Name & Seal

**Documents to be enclosed along with application:**

1. Please enclose certificate of registration and other relevant document such as MoA, AoA, and Income Tax return of last financial year. (CBOs/LSGs are only required to submit registration document along with accreditation from Collector/ Forest Department/Horticulture Department or RO- NHAI/MoRTH)
2. Please enclose relevant document for verification such as Work Order, Work Completion and Photographs of plantation site
3. Detailed CV of Team Leader, Team Supervisor and other members along with relevant experience and education qualification documents.
4. Affidavit certifying that all the information submitted by the agency is true to best of his/her knowledge.
5. Complete application form along with covering letter on the letterhead of the agency can be submitted at PIU/RO/ NGHM Headquarters. Application can also be sent through Email or by Speed Post.

**Note:** CBOs/LSGs are not required to submit work experience certificate.